

# CONSTITUTION AND RULES OF THE BARBADOS SQUASH ASSOCIATION

AMMENDED JULY 5<sup>th</sup> 2016

## ARTICLE 1

### NAME:

The Association shall be known as "THE BARBADOS SQUASH ASSOCIATION" hereinafter referred to as "the Association." The Association is officially recognized by the Barbados Olympic Association (BOA), the National Sports Council (NSC) and the World Squash Federation (WSF) as the National Federation that administers the game of squash in Barbados.

## ARTICLE 2

### OBJECTS:

The Objects for which the Association is established are:-

To promote the game of squash (hereinafter referred to as "the Game") and in this regard:-

(a) To uphold the laws of the game of squash as are at present adopted by the World Squash Federation together with such amendments thereto as may from time to time be made.

(b) To regulate, arrange and manage all tournaments and matches for cup competitions and any other competitions which may be promoted by the Association locally, regionally and internationally.

(c) To fix and regulate the dates of Championships and Open Squash Competitions in Barbados.

(d) To decide on all doubtful and disputed matters in connection with the game of squash in accordance with the Laws and Regulations governing the game of squash.

(e) To further the objects of the Association by every means and in particular:

(i) by stimulation at home and abroad of interest in the game of squash.

(ii) by the collection from official and other sources of information useful to the Association and its members and by conducting surveys, enquiries, keeping records and publishing reports relative to any aspect of the game.

(f) To promote, organize, assist, participate in, subscribe to, guarantee and defray the expenses of exhibitions, entertainments, conferences and meetings of all descriptions tending directly or indirectly to further any of the objects of the Association.

(g) To maintain offices for answering enquiries and disseminating information and to print, publish, sell, circulate and distribute gratuitously or otherwise handbooks, guidebooks and publications of all descriptions calculated to be useful to members, visitors or others or to promote directly or indirectly any of the objects of the Association.

(h) To engage in, undertake, encourage and support every form of publicity and advertising calculated to promote directly or indirectly any of the objects of the Association.

(i) To carry on any negotiations with any authorities national or regional or international or otherwise or any corporation or persons calculated directly or indirectly to promote any of the objects of the Association and to take all necessary or proper steps legislative or otherwise for any of the purposes aforesaid and to oppose any steps taken by any other authority, corporation, firm or person which may be considered likely directly or indirectly to prejudice any of the objects of the Association.

(j) To form a fund for the purpose of carrying out the objects of the Association and to receive subscriptions thereto from persons whether members of the Association or not subscribing or guaranteeing sums of money or credits for the purpose of carrying out the objects of the Association or any of them and defraying the expenses incurred in carrying out the objects of the Association on any terms which the Association may think fit and either subject or not subject to repayment on any contingency.

(k) To invest any part of such funds as shall not be required immediately for the said purposes and objects in such manner as may be considered advisable from time to time and to charge any or all such investments to secure the repayment of any temporary advance of money made to the Association for such purposes and objects.

(l) To use, or to let on lease or otherwise, or to permit the use and occupation of all or any part of the property of the Association for the purposes of the Association, or such other purposes as may be considered advisable or expedient or beneficial for the Association.

(m) To purchase, take on lease or in exchange, hire or otherwise acquire whether in Barbados or elsewhere any real or personal property and any rights or privileges necessary or convenient for the purposes of the Association.

(n) To subscribe to, become a member of and co-operate with any other association, whether incorporated or not, whose objects are, altogether or in part, similar to those of this Association and to procure from and communicate to any such association such information as may be likely to promote the objects of the Association.

(o) To undertake and execute any trusts which may be conducive to any of the objects of the Association.

(p) To elect as Honorary Life Members any persons whose contributions, expertise, knowledge, skill, co-operation and assistance have significantly advanced any of the objects of the Association.

(q) To do all such other lawful matters and things as are incidental or conducive to the attainment of the above objects or any of them.

### **ARTICLE 3**

#### **MEMBERSHIP:**

The Association shall consist of: (i) Affiliated Members, being an Association, Club, Society, Company or Committee, having objects altogether or in parts similar to the Association, and (ii) Individual Members.

Individual Members shall be further categorized as follows:-

(a) Ordinary Members

Persons who are resident in Barbados or who are citizens of Barbados and who are entitled to all rights and privileges of the Association.

(b) Life Members

Persons with status identical to that of Ordinary Members except that they shall have paid the fee prescribed for the purpose and are thereafter exempt from annual subscription fees and the penalties for non-payment thereof provided however that persons under the age of 18 years may become Life members of the Association but shall not be entitled to vote at general meetings of the Association until such time as they reach the age of 18 years and shall not be eligible to serve on the Council except in the capacity as Junior Representative until such time as they reach the age of 18 years.

(c) Honorary Life Members

Persons so elected by a General Meeting who shall be entitled to all the rights and privileges of the Association except the right to vote at meetings or to hold office. Nominations for Honorary Life Membership may be made based on recommendations by Members of the Association. The number of Honorary Life Members of the Association shall not exceed ten (10) at any one time.

(d) Junior Members

Persons under the age of 18 years who are resident in Barbados or who are citizens of Barbados and who are entitled to all the rights and privileges of the Association, except that they shall not vote at any General Meetings of the Association and shall not be eligible to serve on the Council except in the ex-officio capacity as Junior Representative

### **ARTICLE 4**

#### **REGISTERED PLAYERS:**

A person resident in Barbados who is not a Member of the Association may, on paying the prescribed fee, become a Registered Player.

## **ARTICLE 5**

### **RIGHTS OF MEMBERS AND REGISTERED PLAYERS:**

(a) Individual Members shall be eligible to serve on the Council except where expressly prohibited in these Rules. Provided, however, that a Junior Member may only serve on the Council in the ex-officio capacity as Junior Representative.

(b) Individual Members shall be eligible to play in all tournaments and competitions sponsored by the Association but shall be required to pay the prescribed tournament fee for such tournaments or competitions.

(c) Registered Players shall be entitled to play in all tournaments and competitions sponsored by the Association but shall be required to pay the prescribed fee for such tournaments and competitions

(d) Only persons who are Members of the Association or who are Registered Players may play in individual tournaments or competitions sponsored by the Association. Provided that the Council shall have the right in its discretion to invite players who are members of Affiliated Members and/or any other players both resident in Barbados and from overseas to play in Open Tournaments sponsored by the Association from time to time.

(e) The rights set out in clauses (b), (c) and (d) of this clause do not extend to tournaments sponsored by Affiliated Members of the Association and which are held under the auspices of the Association.

(f) Members of Affiliated Members may play in inter-club tournaments sponsored by the Association where they represent an Affiliated Member in such tournament but they may not play in individual tournaments or competitions sponsored by the Association unless they are members of the Association or Registered Players.

(g) No right of a member shall be in any way transferable but all rights and privileges shall cease upon such Member ceasing to be such, whether by death, retirement, expulsion or otherwise.

## **ARTICLE 6**

### **EXPULSION:**

If at any time the Council considers that and is of the opinion that the conduct of any Individual Member, Registered Player or Affiliated Member is injurious to the character, purpose or interest of the Association and/or its objects, and/or the game of squash, it shall request such Individual Member, Registered Player or Affiliate Member to be charged with the conduct complained of and provide the member an opportunity to respond to the allegation of injurious conduct. Such Individual Member, Registered Player or Affiliate Member shall be given a right to be heard by conduct of an investigation, and shall provide at a hearing such reasons why he or she should not resign or be expelled as a member of the Association. The Association shall set the hearing before an Arbitration panel to be appointed by either the BOA or the NSC. They shall also be entitled to bring a representative to any hearing conducted by the Council.

Any member whose subscriptions are in arrears by three (3) months may be removed from the membership roll at the discretion of the Council.

**ARTICLE 7  
MANAGEMENT:**

The Association shall be managed by a Council consisting of: A President, a Vice-President, an Honorary Secretary and an Honorary Treasurer who shall be the Officers of the Association, together with Assistant Secretary, a Public Relations Officer, the Immediate Past President and not more than three Councilors, one of whom shall be a Junior Representative who shall be appointed annually by Council.

All the members of such Council, except the Junior Representative, shall have equal voting rights and five members shall be a quorum. The Junior Representative on the Council shall have no voting rights and shall not be counted as part of a quorum.

Each elected position on the Council shall be for a period of approximately two (2) years from the date of the election for those positions. Except that in the **first** election held after these rules are adopted the posts of President, Honorary Secretary, one (1) Council Member and the Public Relations Officer shall be elected for a term of two (2) years and the posts of the Vice President, Assistant Secretary, Honorary Treasurer and one (1) Council Member shall be elected for a term of one year. At the subsequent Annual General Meeting, elections shall be held for the posts of Vice President, Assistant Secretary, Honorary Treasurer and one (1) Council Member for a term of two years each. This rotation shall continue for all subsequent elections.

The term of the Immediate Past President shall be for two years.

Management Committee – The Management Committee shall consist of the Officers of the Association.

A minimum of six (6) Council meetings shall be held each year.

**ARTICLE 8  
TRUSTEES:**

(a) Number and Election of:

The number of Trustees shall be not less than three and the property of the Association (other than cash, which shall be under the control of the Honorary Treasurer) shall be vested in them.

The Trustees shall be elected by the members of the Association at an Annual General Meeting and shall hold office until death or resignation, unless removed from office at an Annual General Meeting or Extraordinary General Meeting by a two thirds majority of the members of the Association present and eligible to vote. If by reason of any such death, resignation or removal it shall appear necessary to the members of the Association that a new Trustee or Trustees be elected or if it shall likewise be deemed expedient that an additional Trustee or additional Trustees be elected then the members of the Association in an Annual General Meeting or Extraordinary General Meeting shall forthwith elect such new or additional Trustee or Trustees.

(b) Duties

The Trustees shall deal with the property of the Association as directed by a resolution of the Council (of which an entry in the Minute Book shall be conclusive evidence) and they shall be indemnified against risks, liability for negligence and expense out of the property of the Association.

(c) Borrowing Powers

If at any time the Association in an Annual General Meeting or Extraordinary General Meeting shall pass a resolution authorizing the Council to borrow money the Council shall thereupon be empowered to borrow for the purposes of the Association such amount of money either at one time or from time to time at such rate of interest and in such manner and such security as shall be specified in such resolution, and thereupon the Trustees shall at the direction of the Council make all such dispositions of the Association's property or any part thereof and enter into such agreement in relation thereto as the Council may deem proper for giving security of such loans and interest.

All members of the Association, whether voting on such resolutions or not, and all persons becoming members of the Association after passing such resolution shall be deemed to have assented to the same if they had voted in favour of such resolution.

**ARTICLE 9**

**APPLICATION FOR AFFILIATION AND MEMBERSHIP:**

Applications for new affiliation and new membership shall be made to the Honorary Secretary in writing and such applications shall be submitted to the first meeting of the Council after receipt by the Honorary Secretary for their full consideration and approval or refusal.

**ARTICLE 10**

**ENTRANCE FEE AND SUBSCRIPTION:**

The entrance fee and annual subscription of Affiliated and Individual Members of the Association which has been passed by a majority of at least two thirds of the Ordinary and Life Members present and voting at any Annual or Extraordinary General Meeting of the Association and the registration fee for Registered Players shall be as set out in the Subscription Schedule attached to these Rules.

An applicant whose application has been approved by the Council shall upon payment of the appropriate entrance fee (and the first annual subscription) become a member of the Association provided that such payment(s) is/are made within one (1) calendar month of receipt of notice of the application having been approved.

Any member whose annual subscription remains unpaid for three (3) calendar months after the first day of January of each year may be removed from the membership roll at the discretion of the Council.

## **ARTICLE 11**

### **ACCOUNTS:**

The financial year of the Association shall close on the thirty first day of December of each year, and an annual Statement of all accounts shall be prepared by the Honorary Treasurer and audited, as soon as possible thereafter, and in time for the Annual General Meeting of the Association.

## **ARTICLE 12**

### **ANNUAL GENERAL MEETING**

The Annual General Meeting of the Association shall be held before the thirty first day of **March** of each year and the Council shall at this meeting present an audited statement of all accounts of the Association and a full report of all of the activities of the Association for the previous year. Minutes of the previous Annual General Meeting and all Extraordinary General Meetings during the past year shall be considered and, if thought fit, confirmed. The quorum at such Annual General Meetings shall be not less than twelve (12) persons being Ordinary or Life Members or representatives of Affiliated Members. All other meetings shall be Extraordinary General Meetings.

## **ARTICLE 13**

### **EXTRAORDINARY GENERAL MEETINGS:**

An Extraordinary General Meeting of the Association may be called at any time at the discretion of the Council, and shall also be summoned by the Honorary Secretary within two (2) weeks after the receipt by him of a requisition in writing to the effect, given by ten (10) or more Affiliated Members or Individual Members, providing that such requisition shall state the business for which the meeting is to be called, and it shall also be understood and agreed that only such business shall be discussed at any Extraordinary General Meeting so summoned. The quorum at such Extraordinary General Meetings shall be not less than twelve (12) Ordinary or Life Members or representatives of Affiliated Members.

## **ARTICLE 14**

### **NOTICE OF GENERAL MEETING:**

Printed notices of every General Meeting, stating the business to be transacted thereat, and accompanied in the case of the Annual General Meeting by a printed audited statement of accounts for the past year, shall be sent to the Secretaries of all Affiliated Members and Individual Members of the Association at least fourteen (14) days prior to the date fixed for such meeting, and the notice convening every such meeting may be advertised in any newspapers or social media, or distributed via e-mail or any other form of other electronic distribution which the Council may think desirable.

Any two (2) members desirous of proposing some motion or resolution to be included on the agenda for the Annual General Meeting shall submit same in writing to the Honorary Secretary at least ten (10) days before the scheduled day of the meeting and who, provided notices have not already been sent out, shall include such motion or resolution on the agenda that shall be circulated at least seven (7) days prior to the General Meeting.

Any notice, if served by post, shall be deemed to have been served two (2) days after the time of posting and it shall be sufficient to prove that the notice was properly addressed and posted and that the postage was prepaid.

#### **ARTICLE 15**

##### **ELECTION OF OFFICERS, COUNCILLORS AND AUDITORS:**

All Officers and Councilors for the next ensuing term, all of whom shall be Individual Members, shall be elected by ballot at an Annual General Meeting. Auditors shall retire annually and shall also be appointed at each Annual General Meeting.

#### **ARTICLE 16**

##### **RETIREMENT OF COUNCIL:**

The Officers and Councilors shall retire biennially, but shall continue to hold office until the conclusion of the Annual General Meeting at which their successors are elected, and shall themselves be eligible for re-election. However, no Member shall hold office in one (1) post for more than three (3) consecutive two year terms.

#### **ARTICLE 17**

##### **VACANCIES AMONG OFFICERS AND COUNCILLORS:**

All vacancies occurring amongst Officers and Councilors during their term of office may be filled by the Council at its discretion for the remainder of that term.

#### **ARTICLE 18**

##### **GENERAL MEETINGS:**

Every paid up member shall be entitled to attend each and every Annual or Extraordinary General Meeting and shall be entitled to one vote and the Member shall vote whether by a show of hands or by ballot. **There shall be no voting by proxy.** A parent or guardian of a junior member shall be permitted to attend General Meetings with an observer status only being accorded to them consequent upon their attendance and, in keeping with the stipulations that junior members are unable to vote, such a parent or guardian shall not be allowed to vote.

All Affiliated Members whose subscriptions are paid shall be entitled to send two (2) representatives to attend each and every General Meeting and each such representative shall be entitled to one vote. The names of such representatives shall be submitted to the Honorary Secretary three (3) days prior to the date of each such general meeting and shall be in the prescribed form, viz:

(Name of Affiliated Member) being an Affiliated Member of the Barbados Squash Association hereby appoints (Name of first representative) of (Address of first representative) and (Name of second representative) of (Address of second representative) as its representatives to vote for it and on its behalf at the Annual General Meeting/Extraordinary General Meeting of the Barbados Squash Association to be held on the (Date of meeting) or at any adjournment thereof.

Dated the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

(Signature of Secretary or authorized officer of the Affiliated Member) for and on behalf of (Name of Affiliated Member)

Whether on a show of hands or on a ballot, in the case of an equality of votes, the chairman of the meeting shall have a second or casting vote, except in the case of elections.

#### **ARTICLE 19**

##### **CHAIRMAN:**

The President, or in his absence, the Vice-President shall preside as chairman at every General Meeting of the Association.

If the President and the Vice-President are both not present at the time of holding a meeting, the Council members present shall choose one of their number to be chairman of such meeting.

#### **ARTICLE 20**

##### **ADJOURNMENT:**

The Chairman may, with the consent of the meeting, adjourn any meeting from time to time and from place to place but no business shall be discussed at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

#### **ARTICLE 21**

##### **RESOLUTIONS:**

At any general meeting unless a ballot is demanded by at least five (5) members, a declaration by the chairman that a resolution has been carried or lost and an entry to that effect in the minute book shall be conclusive evidence of the fact. If a ballot is demanded in the manner aforesaid the same shall be taken at such time and place and in such manner as the chairman directs, and the result of such ballot shall be deemed to be the resolution of the Association in general meeting, save that a ballot demanded on the election of a chairman or on a question of adjournment shall be taken forthwith. The demand for a ballot may be withdrawn.

#### **ARTICLE 22**

##### **MEETINGS OF COUNCIL:**

The Council shall meet at least once every two (2) months. Seven (7) days notice of every Council meeting shall be given to each member of the Council in writing, but the President or the Honorary Secretary shall have power within their discretion, to summon a meeting at shorter notice. The quorum at all meetings of the Council shall be not less than five (5).

#### **ARTICLE 23**

##### **POWERS OF COUNCIL:**

(a) To promote, regulate, organize and manage all tournaments or any other competitions which may be sponsored by the Association from time to time.

(b) To prohibit any act or practice by Affiliate Members or Individual Members or Registered Players which in the opinion of the Council is detrimental to the interest of the game, and to deal with any Affiliate Members or Individual Members or Registered Players disregarding such prohibition in such manner as the Council may think proper.

(c) To inflict penalties on Affiliate Members or Individual Members or Registered Players for any infringement of the laws of the game, or of the Rules and Regulations of the Association.

(d) To take such disciplinary action as it may deem necessary in cases of misconduct, or any other undesirable behaviour of any Individual Member or Registered Player, at any such competitions or tournaments as may be sponsored by the Association.

(e) To decide all doubtful and disputed matters in connection with the game, and the laws thereof, and the Rules and Regulations of the Association.

(f) To consider and deal with all applications for Affiliation and Membership, and to decide on all questions as to the right of representation at general meetings of any Affiliated Member, or the right of members to attend such general meetings.

(g) To do all such other things in the interest of the game and the Association as it may deem expedient, including the purchasing, leasing or selling of land as set out in the Objects of the Association and to raise such funds as may be necessary from time to time by raffle or other games of chance or by the holding of any social or entertainment functions or otherwise as the Council shall in its discretion decide to further the objects of the Association.

(h) To delegate any of its relevant authority to its duly appointed sub-committees.

(i) To issue annual Official Ranking Lists.

(j) To form and put in place the following standing committees:

- (a) Disciplinary
- (b) Elite/Emerging Athlete Fund
- (c) Commercial Committee
- (d) Public Relations and Marketing
- (e) Selection and Ranking
- (f) Facilities
- (g) Squash Development

i. Junior Development

- ii. Referee Development
- iii. Coach Development
- (h) Tournament

To permit ad hoc committees to be formed from time to time.

#### **ARTICLE 24**

##### **PROHIBITIONS:**

No player shall play in any Open Competition prohibited by the Council of the Association, and any player infringing this Rule shall be liable to be prohibited by the Council from playing in any Open Competition sponsored by the Association, and any Affiliated Member who shall knowingly accept entry of such prohibited player at any Open Competition shall be liable to being expelled from the affiliation of the Association. No player shall play in any Open Competition held locally, unless such competition has been sanctioned by the Association.

Applications for sanction to hold any Open Competition shall be made to the Honorary Secretary, Barbados Squash Association, together with the prescribed fee at least thirty (30) days before the date of the proposed Competition, and for the purpose of this Article, an Open Competition shall be one which includes a competition on level terms, open to all Squash Players.

A prescribed fee shall be payable as determined by Council from time to time and may vary from tournament to tournament.

#### **ARTICLE 25**

##### **BY-LAWS:**

The Council may from time to time make, repeal and amend all By-Laws and Regulations (not inconsistent with these Rules) as it shall deem expedient for the general well-being of the Association. All such By-Laws and Regulations shall be binding upon the Members subject to their negative approval which may be exercised by an amending or repealing resolution at a general meeting by a simple majority of the members present and eligible to vote.

#### **ARTICLE 26**

##### **DISSOLUTION:**

If at any General Meeting a resolution on the agenda thereof for the dissolution of the Association shall be passed by a majority of the members present and if such resolution shall at an Extraordinary General Meeting held not less than one (1) calendar month thereafter, at which not less than thirty (30) of the Ordinary and Life Members shall be present, be confirmed by a resolution passed by a majority of two thirds of the Ordinary and Life Members present, then the Council shall direct the Trustees thereupon or at such future date as shall be specified in such resolution, to proceed to realize the property of the Association and after the discharge of all liabilities shall devote the net proceeds to interests similar to those of the Association or to some other charitable purpose and upon the completion of such division the Association shall be dissolved.

## **ARTICLE 27**

### **AMENDMENTS TO RULES:**

These Rules may be added to, repealed or amended by a resolution on the agenda at any Annual or Extraordinary General Meeting provided that no such resolution shall be deemed to have been passed unless it be carried by a majority of at least two thirds of the Ordinary and Life Members present.

## **ARTICLE 28**

### **CESSATION OF MEMBERSHIP:**

Any member may withdraw from membership of the Association by giving thirty (30) days' notice in writing to the Honorary Secretary of his/her or its intention to do so and upon expiration of such notice he/she or it shall cease to be a member but shall remain liable for his/her or its subscription for the then current year.

## **ARTICLE 29**

### **QUORUMS:**

The quorums hereinbefore specified shall apply.

If after the expiration of forty five (45) minutes from the time appointed for any general meeting a quorum shall not be formed, the meeting shall stand adjourned until that next week at the same place and same hour when the members present and entitled to vote shall form a quorum.

These amended Rules were passed at the Extraordinary General Meeting of the Members of the Association held on the 5<sup>th</sup> day of July 2016.